



**Registration of Resource Persons
Management Development Training Unit
Eastern Provincial Council**

Personal Information	
1. Title (Rev/Dr/Mr/Mrs/Ms)	
2. Full Name	
3. Name with Initials	
4. Residence	
4.1. Address	
4.2. Telephone No	
4.3. Mobile No	
4.3. e-mail	
5. NIC No.	
Employment Details	
6. Nature of the employment (Please tick [<input type="checkbox"/>] appropriate box)	1. Government <input type="checkbox"/> 2. Semi-Govt. <input type="checkbox"/> 3. NGO <input type="checkbox"/> 4. Private Sector <input type="checkbox"/> 5. Self-Employment <input type="checkbox"/>
6.1. Present work station	
6.2. Designation	
6.3. Address	
6.4. Telephone No.	
6.5. Fax	
6.6. e-mail	
Details of Service (If applicable)	
7. Service	
7.1. Class/Grade	

8. Educational Qualifications (Please attach certified copies)

No.	Doctorate / Postgraduate / Degree / Diploma	Year of award	University / Institution

9. Professional Qualifications (Please attach certified copies)

No.	Title	Year of award	University / Institution

10. ToT / Certified Trainers (Please attach certified copies)

Title	Year of Training	Duration	Institution

11. Experience in training/teaching for public officers (Please attach a certified copies)

Title of the Training	Institutions	From	To	Medium

12. Research Papers and Publications (If any)

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13.Areas of specialization (Please mention the specific area under the relevant subject

No	Subject Categories
13.1 Administration & establishment matters for Public Service	
1	
2	
3	
4	

13.2 Public finance

1	
2	
3	
4	
5	

13.3 Planning

1	
2	
3	
4	
5	

13.4 Information & Communication Technology

1	
2	
3	
4	
5	

13.5 Language skills

1	
2	
3	

13.6 Soft Skills & Personality Development

1	
2	

13.7 Managerial Skills.

1	
2	

13.8 Public Relations & Positive attitude.

1	
2	

13.9 Productivity Development & Good Governance.

1	
2	

13.10 Government Policy (e.g. RTI, SDG)

1	
2	

13.11 Other Trainings	
1	
2	
3	

14. Medium of instructions - T S E
(Please ✓)

15. Preference Regions

Trincomalee (S/T/E medium)	Batticaloa (T/E medium)	Kalmunai (T/E medium)	Ampara (S/E medium)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

16. Mode of Transport (Outside districts other than the home town and / or work place (Please ✓))

Official vehicle	<input type="text"/>
Assigned vehicle for personal use	<input type="text"/>
Private vehicle	<input type="text"/>
Public Transport	<input type="text"/>

**Please annex a certified copy of the vehicle ownership book*

17. Do you have a valid driving license? if yes,

License category -

Expiry date -

**Please annex a certified copy of the driving license*

Terms & Conditions

- i. Qualified Resource Persons will be included to the Resource Persons Pool of MDTU and will be invited for training programmes based on requirements.
- ii. Resource Persons will be paid an hourly rate, fixed by the training advisory committee with the approval of the Chief Secretary according to their qualifications.
- iii. MDTU is authorized to impose any tax and levies imposed by the government from time to time.
- iv. Transport allowance for private vehicle will be considered only on exceptional circumstances.

I hereby certify that the above details are true and accurate.

Date:

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Signature of the Applicant

To be filled by the relevant Head of Department (Mandatory for Government & Semi-government Officers)

This officer can be released / cannot be released if he/she is selected as a Resource person.
(Details of each selected training programme will be notified to the respective Heads of Departments)

Date

Signature

